

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, DECEMBER 31, 1963.

The Board of Public Works met in the office of the Governor, State House, Annapolis, Maryland, on Tuesday, December 31, 1963.

There were present:

J. Millard Tawes, Governor
Louis L. Goldstein, Comptroller
John A. Luetkemeyer, Treasurer.

Also attending the meeting were:

- Mr. James G. Rennie, Director, Department of Budget and Procurement
- Mr. Albert P. Backhaus, Director, Department of Public Improvements
- Mr. Russell H. McCain, Executive Assistant to the Governor.

MINUTES:

The Board approved the Minutes of the meeting of the Board which was held on July 17, 1963, copies of which have been forwarded to the individual members of the Board for their information and files.

CONSTRUCTION:

The Board was advised by Mr. Backhaus that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1953	General Construction Loan of 1959
General Construction Loan of 1954	General Construction Loan of 1960
General Construction Loan of 1955	General Construction Loan of 1961
General Construction Loan of 1956	General Construction Loan of 1962
General Construction Loan of 1957	General Construction Loan of 1963,
General Construction Loan of 1958	

that full regard was had to the provisions of the Acts of each of the following Laws and the amendments thereto pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954
Chapter 45 of the Acts of 1954
Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 and 1958
Chapter 98 of the Acts of 1956, and as amended in 1957 and 1958
Chapter 532 of the Acts of 1957, and as amended in 1958, 1959, 1960 and 1961
Chapter 16 of the Acts of 1958, and as amended in 1960
Chapter 804 of the Acts of 1959, and as amended in 1960 and 1961
Chapter 86 of the Acts of 1960, and as amended in 1961 and 1962
Chapter 885 of the Acts of 1961, and as amended in 1962, and
Chapter 128 of the Acts of 1962, and as amended in 1963, and
Chapter 903 of the Acts of 1963,

the significant section in point reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

The Board was also advised by Mr. Rennie that all items submitted and recommended on his Agenda for purchase through the Central Purchasing Bureau have been screened and conform with equipment for which the above Bond Issue Funds were provided.

BALTIMORE CITY:

Mr. Backhaus reported on the problem of agreeing on a location for the new Morgue for Baltimore City. He explained that in his opinion the confusion surrounding the presently recommended location is due largely to misunderstandings. However, he went on to say, there is a possibility of a new location which would be agreeable to both the City and the State. When this has been fully explored, he will report back to the Board.

BOARD OF PUBLIC WORKS:

See: End of these Minutes.

BOARD OF TRUSTEES OF THE STATE COLLEGES:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Board of Trustees of the State Colleges:

Budget Program 13.08.01.01-08 --

Henry A. Knott Remodeling Company, Inc., for Alterations to
North East Corner, First Floor, Guilford Avenue Building.
Fee-George H. Allan. (Item 14)

\$ 11,360.00

BONDS:

The Secretary advised the Board of the following payments for expenses in connection with the sale of State of Maryland Bonds on December 27, 1963:

<u>Bond Issue</u>	<u>Warrant No. 9279</u>
General Public School Construction Loan of 1956	\$ 68.43
Maryland Port Authority Loan of 1958	76.61
Maryland Port Authority Loan of 1961	153.21
General Construction Loan of 1961	294.17
General Public School Construction Loan of 1962	543.14
General Construction Loan of 1962	306.42
Provident Hospital Loan of 1962	14.81
Baltimore City Jail Loan of 1962	54.39
Washington College Loan of 1962	21.70
General Public School Construction Loan of 1963	210.16
General Construction Loan of 1963	211.43
	<u>\$1,954.47</u>

BOWIE STATE COLLEGE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Bowie State College:

General Construction Loan of 1963 - Item 120 --

Drummond & Company, Inc., for Change Order No. 1 to contract
approved October 3, 1963, for Construction of Three Tennis
Courts. (Item C-3)

666.00

General Construction Loan of 1963 - Item 121 --

Preston Reproduction and Supply Company, for Blueprints in
connection with planning and bidding. (Item I-9)

2.30

BOYS' VILLAGE OF MARYLAND:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Boys' Village of Maryland:

General Construction Loan of 1962 - Item 65 --

Emjay Engineering and Construction Company, Inc., for Change
Order No. 1 to contract approved June 17, 1963, for Renovation
of Gymnasium. (Item C-13)

2,212.00

BUREAU OF MINES:

The Board approved the request of the Bureau of Mines, dated December 17, 1963, for permission to continue the payments of \$15.00 per month to each mine inspector for using his home in connection with his State duties.

CENTRAL LAUNDRY:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Central Laundry:

General Construction Loan of 1963 - Item 102 --

Reproduction Specialties, for Blueprints in connection with
planning and bidding. (Item I-9)

4.80

COLONIAL PIPELINE COMPANY:

Mr. Backhaus submitted to the Board, through Agenda Item P-3, a request for approval of the following right-of-way Agreements between the State and Colonial Pipeline Company:

1 - Installation of a 32-inch pipeline in the bed of the Potomac River.

2 - Installation of a 30-inch pipeline in the bed of the Susquehanna River.

✓ At its meeting of August 1, 1963, this Company was granted a right-of-entry for these installations by the Board with the details to be submitted at a later date.

(cont.)

(Colonial Pipeline Company)

Under the Agreements presented today, the State would be paid at the rate of 10¢ per lineal foot annually for each crossing, and a minimum of \$250.00 per each crossing; in addition, there would be the payment of a non-recurring Permit Charge of \$250.00 for each crossing.

After a full discussion of the matter, the Board rejected the Agreements on the basis that the charges are insufficient. It was stated that an initial charge of \$500.00 for each river crossing and a rate of 20¢ a foot, payable annually for the distance of right-of-way at each crossing would be an acceptable consideration.

Mr. Backhaus was requested to have these Agreements revised and re-submit them to the Board.

COMMISSIONERS OF THE STATE ACCIDENT FUND:

The Secretary brought to the attention of the Board a letter, dated November 1, 1963, written to the Governor by the Special Attorney for the State Accident Fund. This letter related to one Mary Hutchinson vs. Rosewood State Hospital. Request was made that the Board issue a resolution directing the State Commissioner of Personnel to provide a rule urging the State employees to execute a waiver of permanent partial disability when they have been compensated for the initial injury.

Before taking action on this request, the Board felt an Opinion should be received from the State Law Department. The Secretary was instructed to ascertain whether the Board of Public Works is the proper agency to establish such a policy; or if the Commissioners of the State Accident Fund have legal authority to establish a policy in this type of case.

COMPTROLLER OF THE TREASURY:

1- The Board approved request of the Comptroller of the Treasury that the Central Payroll Bureau be authorized to compensate certain employees of the Bureau for accumulated leave and compensatory leave up to and including December 31, 1963. The employees covered by this approval were set forth in detail in letter dated December 27, 1963, received from the State Comptroller's Office. Funds are available in the current budget of the Central Payroll Bureau.

2- The Secretary submitted to the Board a number of requests, dated August 23, 1963, received from the Comptroller of the Treasury for emergency salary action. Each of the requests had been reviewed by the Standard Salary Board with the recommended action being dated December 23, 1963.

After due consideration of the various requests, the Board took the following action:

- (a) Declined to declare an emergency to exist for the following classifications:

- Computer Operator I
- Tabulating Equipment Operator I
- Tabulating Equipment Operator II
- Data Processing Systems Analyst II.

- (b) Approved an emergency to exist in connection with the following classifications:

- Key Punch Operator
- Senior Key Punch Operator
- Assistant Supervising Key Punch Operator
- Supervisor of Key Punch Operators
- Supervising Tabulation Equipment Operator
- Data Processing Systems Analyst I
- Data Processing Computer Operator
- Data Processing Systems Analyst III
- Data Processing Programmer I
- Data Processing Programmer II
- Data Processing Programmer III
- Data Processing Technician I
- Data Processing Technician II
- Data Processing Supervisor III.

COPPIN STATE COLLEGE:

1- The Board approved Construction Item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Coppin State College:

General Construction Loan of 1961 - Item 123	List 23	\$ 37.75
General Construction Loan of 1962 - Item 137	List 21	662.55

2- The Board approved Item M-2 of the agenda of the Department of Public Improvements, relating to Coppin State College as follows:

Item M-2 - "Reference is made to Item 1, this Department's agenda November 12, 1963 whereby approval was granted for award of contract for PARKING LOT, WALKS AND STEP in the amount of \$7,983.00 to The Baltimore Asphalt Block & Tile Company. The fund source indicated in error was Item 152 of the Loan of 1963. It is requested that this be corrected to the proper fund source, Item 153, General Construction Loan of 1963, "Campus Site Improvements - Roads, Walks, Parking, Lighting and Planting."

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Coppin State College:

General Construction Loan of 1961 - Item 127 -- Alleghany Utility Corporation, for Change Order No. 1 to contract approved November 12, 1963, for Construction of Inlet and 15" Storm Drain. (Item C-4)		30.00
General Construction Loan of 1963 - Item 154 -- James B. Huntley, Architect, for Architectural Services. (Item I-3)		1,510.00

CROWNSVILLE STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Crownsville State Hospital:

General Construction Loan of 1963 - Item 53 -- Reproduction Specialties, for Blueprints in connection with Planning and Bidding. (Item I-9)		2.60
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DEPARTMENT OF BUDGET AND PROCUREMENT:

The Secretary advised the Board that in connection with the wording used in the Minutes in connection with the item "Construction", Mr. Rennie had requested that the wording in the first paragraph be changed to cover only the Department of Public Improvements. Mr. Rennie requested that the following wording be used to conclude this Minute item:

"The Board was also advised by Mr. Rennie that all items submitted and recommended on his Agenda for purchase through the Central Purchasing Bureau have been screened and conform with equipment for which the above Bond Issue Funds were provided".

The Board approved this request.

DEPARTMENT OF CORRECTION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Correction:

Standard Art, Marble and Tile Company, for Ceramic Tile Floor Work in the Guard Shower Room and the Gang Drying Room. (Item 6)		875.00
\$300.00 - Item 90, General Construction Loan of 1960 575.00 - 1964 Budget 12.01.07.01-08.		
General Construction Loan of 1960 - Item 90 -- Brooks Painting Company, for rebate of amount of contract. (Item M-5)		300.00+
General Construction Loan of 1963 - Item 99 -- Dodson, Smeallie, Orrick & Associates, for Preparation of Preliminary Drawings for a New Eastern Shore Central Laundry. (Item I-6)		701.80

DEPARTMENT OF ECONOMIC DEVELOPMENT:

The Board considered and approved the request of the Department of Economic Development that an emergency be declared to exist in connection with the classification of "Guide, State Capitol" in that department. In considering this request, the Board had before it the recommendation of the Standard Salary Board as to this position.

DEPARTMENT OF EMPLOYMENT SECURITY:

The Board considered and approved the requests of the Department of Employment Security, dated December 31, 1963, that an emergency be declared to exist in connection with the following classifications:

- "Supervisor of Key Punch Operators",
- "Assistant Supervising Key Punch Operator".

In considering these requests, the Board had before it the recommendations of the Standard Salary Board.

DEPARTMENT OF FORESTS AND PARKS:

1- Mr. Backhaus presented to the Board a letter dated December 27, 1963, which he had received from the State Department of Assessments and Taxation, as to the following properties. At its meeting of December 9, 1963, the Board deferred action upon acceptance of the condemnation awards for these properties due to the wide difference between assessed values and the jury awards. After a discussion of the information submitted, the Board authorized the Department of Forests and Parks to honor the condemnation awards for these properties which will be used for the Deep Creek Lake State Park. Payment is to be made from the following funds:

Adella E. McIntire - For 2.6 acres, more or less. (P-2-E)	3,800.00
General Construction Loan of 1953 - Item 24	
Charles O. Garrett - For 50 acres approximately. (P-2-F)	16,200.00
General Construction Loan of 1953 - Item 24,	\$1,332.59
General Construction Loan of 1960 - Item 25.5,	\$9,736.00
General Construction Loan of 1962 - Item 10,	\$5,131.41.

2- The Board approved Construction Item 2 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

General Construction Loan of 1961 - Item 23	List 164	363.04
	List 182	1,756.55
Item 27	List 152	53.90
General Construction Loan of 1962 - Item 8	List 141	6.22
Item 9	List 141	11.85
	List 162	123.02
	List 163	1,277.75
Item 29	List 165	255.93
	List 183	1,745.98

3- After due consideration, the Board approved the following items submitted on the agenda of the Department of Public Improvements relating to the Department of Forests and Parks:

Item A-1-D (2) - "Approval is requested for appointment of Van Reuth and Weidner, Inc. to make a complete boundary survey including the setting of concrete monuments at the corners of additional properties proposed for acquisition for Seneca Creek State Park together with preparation of a composite of the entire area including the survey work under the present appointment and that accomplished under previous appointment. This work will include the perimeter boundary survey, securing the deed and other pertinent information relating to properties; revision of horizontal control based on the State Grid System of Coordinates at all property corners; locating physical features within the area and placement of iron pipe markers along the park "take line" as directed. The following rates to be used in arriving at costs:

1. FOR FIELD SURVEY CREWS	RATE
a. two (2) man party	\$ 95.00 per day
b. three (3) man party	130.00 per day
c. four (4) man party	150.00 per day

(cont.)

(Department of Forests and Parks)

2. FOR OFFICE WORK

Computations, drafting, descriptions, etc. \$ 7.00 per man hr.

3. MILEAGE 0.08 per car mi.

4. STAKES, IRON PIPES, PRINTS and other incidentals At Cost

AMOUNT: \$18,984.00 Not to Exceed

FUND SOURCE: 6,901.98 - Item 29.6 General Construction Loan of 1961

12,082.02 - Item 22.7 General Construction Loan of 1962

"To reserve funds for the proposed appointment as indicated above, it is requested that the necessary funds be allocated from the unallocated balance in the appropriations as follows:

\$ 6,901.98 - To Item 29.6 General Construction Loan of 1961

12,082.02 - To Item 22.7 General Construction Loan of 1962

REMARKS: Previous appointment referred to above for this firm at Seneca Creek State Park was approved as Item A-8, this Department's agenda September 19, 1961."

Item A-1-D (3) - "Reference is made to Item A-3, this Department's agenda March 16, 1962 and Item A-7, this Department's agenda June 17, 1963 appointing Fred W. Tuemmler and Associates for preparation of development of the Carter Tract of Gunpowder Falls. Under the approval given at the June 17, 1963 meeting, the fee for this work was on a Type "B" Schedule. However, further study of this project with authorities of the Department of Forests and Parks and this department, has shown that preliminary study will be necessary; such as determination of population in the various areas, pilot study of the water and sewage treatment facilities, engineering study of the beach area, which indicates that a Type "B" Schedule is not applicable, but that a Type "C" Schedule is applicable, due to technical studies not previously contemplated.

ENGINEER: Fred W. Tuemmler and Associates

ORIGINALLY APPROVED: Item A-3, This Department's agenda March 16, 1962

Item A-7, this Department's agenda June 17, 1963

FEE: Type "C" Schedule

FUND SOURCE: Item 15 General Construction Loan of 1962

Item 28 General Construction Loan of 1963."

Item I-8-A - "Approval is requested for payment of invoice in connection with land acquisition at ASSATEAGUE ISLAND STATE PARK:

AMOUNT: (1) \$ 244.50 - Frank W. Hales, Clerk of the Circuit Court for Worcester County.

(2) \$ 125.88 - William D. Pitts, Surveyor

(3) \$1,466.64 - Charles E. Lynch

(4) \$ 173.36 - Charles E. Lynch

(5) \$1,640.00 - Raymond R. Jarvis, Sr., Realtor

FUND SOURCE: (1, 2, 3) - Item 6.5 General Construction Loan of 1962, "Assateague Island State Park: Land Acquisition"

(4, 5) - - Item 22.5 General Construction Loan of 1960, "Assateague Island State Park: Land Acquisition"

REMARKS: (1) Court costs on the case of Robert Scott Walker and others, approved by Board of Public Works August 1958.
(2) Services for Disc. Inc., Lipshutz and Rodenburg properties.
(3, 4, 5) Appraisal services rendered in condemnation case of Disc. Inc., Lipshutz and Rodenburg."

Item M-6-A - "In connection with land acquisition for ASSATEAGUE ISLAND STATE PARK, approval is requested for cancellation of unused balances from prior allocations as indicated below and the transfer of those balances to the unallocated balance of the appropriation.

AMOUNT: \$ 13.04 - Item 22.3 (approved March 16, 1962)
626.32 - Item 22.4 (approved September 10, 1962)
1,174.00 - Item 22.6 (approved December 15, 1960)
\$1,813.36 - Total

FUND SOURCE: Item 22, General Construction Loan of 1960, "Assateague Island State Park: Land Acquisition."

(Department of Forests and Parks)

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Forests and Parks:

Budget Program 09.04.00.00 --

.02-08 - John C. Anderson, for Installation of a Woven Wire Fence around the Green Hill Forest Fire Tower in Somerset County. (Item 7-C)	\$ 465.00
.06-08 - Henry A. Knott Remodeling Company, Inc., for Re-roofing at the Cascade Inn, Patapsco State Park. (Item 7-B)	3,358.60
.07-08 - A. L. Meyett & Son, Inc., for Furnishing and Installing Shower Partition Caps at the East Beach Bathhouse and South Beach Bathhouse at Sandy Point State Park. (Item 7-A)	1,200.00

General Construction Loan of 1951 - Item 23.2 --

Payment of the following invoices in connection with land acquisition at Savage River State Forest: (I-8-D)	
Richard L. Davis, Clerk of Circuit Court, Garrett County, for Court Costs for Condemnation of Jacob W. Michael's heirs.	552.75
Fred A. Thayer, Attorney, for Legal Services for Michael's condemnation.	380.75

General Construction Loan of 1957 - Item 41.8 --

Payment of the following invoices for Legal Services for Land Acquisition for South Mountain-Catoctin Watershed Conservation Area: (I-8-E)	
John B. Wolfkill, Attorney, for properties of Irving, Forrest, Weagley and Snelling, approved August 13, 1962.	405.00
Irving M. Einbinder, Attorney, for Title Search on Harry C. Hutzell property, approved July 3, 1963.	40.00
John B. Wolfkill, Attorney, for properties of Irving, Forrest and Weagley, approved August 13, 1962.	164.00
Norman I. Broadwater, Attorney, for Fockler and Morrison property, approved May 9, 1963.	63.00
Martin V. B. Bostetter, Attorney, for Legal Services.	1,283.00
Martin V. B. Bostetter, Attorney, for Title examinations on properties of Artz, Bentz, Foltz, Grossnickle, Martz, Reese, Rohrer, Shank, Smith, Smith and Strausner, approved June 17, 1963.	980.00
Norman I. Broadwater, Attorney, for Wilbur U. and Dolly V. Harp property, approved May 9, 1963.	250.00

General Construction Loan of 1959 - Item 24 --

Allocation to cover Salary, Expenses and Social Security of Karl E. Pfeiffer and Gerald H. Williams. (M-6-B)

\$690.00 - Item 24.6, Salary and Expenses
10.00 - Item 24.3, Social Security.

General Construction Loan of 1961 - Item 26.4

Frederick Ward Associates, for Extension of Survey appointment to cover the total taking of 199.66 acres of the Hince property, Rocks State Park. (A-1-D (1)	5,204.70
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General Construction Loan of 1962 -

Item 6 - J. E. Greiner Company, for Appointment for Preparation of Master Development Plan for State Park. (Item A-3)	- - -
Item 7 - Preston Reproduction and Supply Company, for Blueprints in connection with planning and bidding. (Item I-9)	10.20
Item 8 - Preston Reproduction and Supply Company, for Blueprints in connection with planning and bidding. (Item I-9)	1.80
Item 10.5 - W. Dwight Stover, Attorney, for Garrett condemnation. (Item I-8-B)	559.50
D. C. Goodfellow, Appraiser, for Garrett condemnation. (I-8-B)	200.00
Richard L. Davis, Garrett condemnation. (I-8-B)	163.90

(cont.)

(Department of Forests and Parks)

General Construction Loan of 1962 --

Item 10.5 - Richard L. Davis, for Adela E. McIntire condemnation, approved August 1962, Deep Creek Lake State Park. (I-8-B)	\$ 144.30
Fred A. Thayer, Attorney, for Adela E. McIntire condemnation, Deep Creek Lake State Park. (I-8-B)	360.00
D. C. Goodfellow, Appraiser, for Adela E. McIntire condemnation, Deep Creek Lake State Park. (I-8-B)	150.00
Item 21 - Reproduction Specialties, for Blueprints in connection with planning and bidding. (Item I-9)	66.00
Item 22.5 - Joseph A. Stang and Marie T. Stang, for 15.446 acres, Seneca Creek State Park. (Item P-2)	23,169.00
Item 26 - For Appointment of Frederick Ward Associates for survey of take line for Susquehanna State Park, on the Artemus K. Darby property in Cecil County. Fee-Following basis:	2,500.00max.
3-man field party at \$90.00 per 8 hour day	
2-man field party at \$70.00 per 8 hour day	
Office work at \$6.00 per hour	
Mileage at 10¢ per mile	
Concrete monuments at \$10.00 each in place.	
Item 29 - William Wingate, for Services and Equipment for Masonry work in connection with Construction of the Headquarters Building at Church Creek Fire Tower. (M-6-C)	700.00max.

General Construction Loan of 1963 --

Item 20 - Preston Reproduction and Supply Company, for Blueprints for Bidding and planning. (Item I-9)	1.80
Item 27.5 - William J. Kunkel, for Transportation of jury in the condemnation case for Margery Coates tract, approved March 12, 1963. (I-8-C)	30.00
Item 30.1 - The Caroline Soil Conservation District, for Rental of Dump Truck, Martinak Recreation Area. (M-8)	150.00max.
Item 34 - Gardens Reproduction and Photo-Print Company, for Blueprints. (Item I-9)	23.40
Item 39 - Reproduction Specialties, for Blueprints. (Item I-9)	5.40

DEPARTMENT OF GAME AND INLAND FISH:

1- The Board deferred action on Item P-1 of the agenda of the Department of Public Improvements. This item covered the request of the Department of Game and Inland Fish for permission to transfer an area along Forsythe Road on the Hugg-Thomas property which adjoins property of St. Barnabas Episcopal Church in Howard County, being approximately 260' x 60', for use as an entrance road and parking area for the church. The Board requested Mr. Backhaus to investigate the original acquisition of this property and to then submit a report to the Board.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Department of Game and Inland Fish:

Budget Program 5-09.03.00.04 --

Preston Reproduction and Supply Company, for Blueprints. (Item I-9)	24.00
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Budget Program 3-09.03.00.00 --

.05-08 - Reproduction Specialties, for Blueprints. (Item I-9)	6.30
George M. King, for Rental of a Drag Line for Excavation Work at Wye Mills Fishing Lake, Urieville Fishing Lake and Smithville Fishing Lake. (Item 17)	1,500.00max.

DEPARTMENT OF LABOR AND INDUSTRY:

The Board approved the request, dated December 31, 1963, of the Department of Labor and Industry, for permission to write-off a total of \$22.00 covering the following accounts receivable which have been found to be uncollectible:

Bunks Cleaners & Dryers	\$5.50
Omega Cleaners	5.50
Guilford We Wash It	5.50
Braddy Tailor Shop	5.50
	<u>\$22.00</u>

DEPARTMENT OF MARYLAND STATE POLICE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Maryland State Police:

Budget Program 3-07.05.00.00 --

.03-14 - Towson Nurseries, Inc., for Planting at Westminster Barracks. (Item 9-A)	\$ 1,163.90
Towson Nurseries, Inc., for Planting at Northeast Barracks. (Item 9-A)	916.00

General Construction Loan of 1962 - Item 2 --

Preston Reproduction and Supply Company, for Blueprints.	4.50
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General Construction Loan of 1962 -- (Item I-9)

Item 3 - Preston Reproduction and Supply Co. for Blueprints.	2.40
Preston Reproduction and Supply Co., for Blueprints.	1.40
Preston Reproduction and Supply Co., for Blueprints.	1.50

General Construction Loan of 1963 - Item 12 --

Reproduction Specialties, for Blueprints. (Item I-9)	10.80
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DEPARTMENT OF MENTAL HYGIENE:

1- The Board approved the request of the Department of Mental Hygiene, dated December 11, 1963, for permission to charge-off, as uncollectible, the accounts listed in:

Journal Voucher No. 04596 - September 1963 - \$25,042.86

2- The Board considered and approved the request of the Department of Mental Hygiene, dated December 31, 1963, that an emergency be declared to exist for the following classifications:

"Hospital Administration Trainee", and
 "Chief of Reimbursements, M. H. "

In considering these requests, the Board had before it the recommendation of the Standard Salary Board.

DEPARTMENT OF MOTOR VEHICLES:

The Board considered and approved the request of the Department of Motor Vehicles, dated December 31, 1963, that an emergency be declared to exist in connection with the classification of "Investigator" in that department. In considering this request, the Board had before it the recommendation of the Standard Salary Board.

DEPARTMENT OF TIDEWATER FISHERIES:

1- In accordance with the Governor's request at the December 9, 1963 meeting, the Secretary reported on the oyster shell Supplemental Agreement between the State and C. J. Langenfelder, Inc. At a special meeting of the Tidewater Fisheries Commission, held in Salisbury, Maryland, on December 27, 1963, the Commission voted unanimously to approve the oyster shell contract extending it to 1977, with the right to remove shells previously paid for until 1982. This approval was conditioned upon:

- a. The Company would write a letter to the Commission stating that this is the only way the manufacturing plant can be financed.
- b. The Company agrees to include in the hauling contract option of renewal after 1967 of three three-year periods, at the same price.

Whereupon the Comptroller stated that so long as the official Minutes of the Tidewater Fisheries Commission showed approval of the contract, he was willing to and would sign the Supplemental Agreement.

2- Mr. Joseph H. Manning, Director of the Department of Tidewater Fisheries, appeared before the Board to report on the results of his survey among the persons who had expressed an interest to purchase seed oysters "on the bottom" in the Holland Straits Seed Area, as requested by the Board at its meeting of December 9, 1963. Mr. Manning's report indicated that nineteen (19) persons had indicated a desire to purchase 147,100 bushels of seed oysters at \$1.25 or more per bushel "on the bottom" in the Holland Straits Seed Area.

(cont.)

(Department of Tidewater Fisheries)

In the discussion, the Governor recommended that the Department of Tidewater Fisheries should charge \$1.25 "on the bottom": for any and all seed oysters. The Comptroller stated that it was his feeling that the State's needs should come ahead of all other requests, including that of the Potomac River Commission.

The Board therefore agreed that the Department may sell the seed oysters at \$1.25 "on the bottom" with consideration to be given as follows:

1. The needs of the State.
2. The needs of the Potomac River Commission.
3. The needs of the private planters.

The proceeds from such sales are to be credited to the budget of the Department of Tidewater Fisheries Development-Oyster Propagation.

It was called to the attention of the Board that the 1964 Budget Bill provides a special funds appropriation in the amount of \$10,000.00. The Budget Bill also provides that: "revenues in excess of this estimate SHALL BE PAID INTO THE GENERAL FUND AS GENERAL FUND REVENUE."

It was the Comptroller's feeling that if this restriction is valid, seed oysters should not be sold in an amount which would provide revenue in excess of the \$10,000 special funds appropriation. The Director of the Department of Tidewater Fisheries was requested to get an Opinion from the Attorney General with respect to the budgetary restriction and to report back to the Board. The Director stated that the winter weather and conditions prohibit any transplanting of seed oysters until at least March of 1964, so that there is plenty of time to report on his request from the Attorney General.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Department of Tidewater Fisheries:

Budget Program 09.02.00.60-60 --		
Blair and Sons Company, Inc., for Erection of Partitions, State		
Office Building, Annapolis, Maryland. (Item 18)		595.00

EASTERN SHORE STATE HOSPITAL:

1- The Board approved Construction Item 3 of the agenda of the Department of Budget and Procurement, covering the following expenditure by Eastern Shore State Hospital:

General Construction Loan of 1962 - Item 40	List 12	1,134.80
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2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Eastern Shore State Hospital:

Budget Program 10.03.04.03-08 --		
Hallock Construction, Inc., for Replacement of 6" Sewage Force		
Main Crossing Shoal Creek. Fee-Matz, Childs and Associates, Inc.		
(Item 15)		31,989.00

General Construction Loan of 1961 - Item 39 --		
Charles E. Brohawn & Brothers, Inc., for Change Order No. 3		
to contract approved August 13, 1962 for Construction of		
Central Kitchen. Fee-George, Miles & Buhr. (Item C-7)		268.67

FROSTBURG STATE COLLEGE:

1- The Board approved Construction Item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditure by Frostburg State College:

General Construction Loan of 1961 - Item 107	List 23	358.23
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2- The Board approved Item A-1-B of the agenda of the Department of Public Improvements relating to Frostburg State College as follows:

Item A-1-B - "Reference is made to Item A-3-P (2) of this Department's agenda August 8, 1963 approving the following architect for the work shown above. Further review of this project has indicated that instead of a Type "D" Schedule, a flat 4% fee would be the correct fee to adequately compensate for the work involved. It is accordingly recommended that fee be changed as follows:

ARCHITECT:	E. Jerome O'Connor
FEE:	Flat 4% Fee
FUND SOURCE:	Item 130, General Construction Loan of 1963."

(Frostburg State College)

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Frostburg State College:

Budget Program 3-13.08.04.63-63 --

Goodfellow Agency, for Appraisal of the Maryland Coal and Realty Company property located in Election District No. 26 near Frostburg and for fourteen (14) properties located on Center Street, Oak Street, and College Avenue. (I-4-A)	\$ 900.00
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General Construction Loan of 1962 --

Item 105 - Carl Belt, Inc., for Change Order No.1 to contract approved April 3, 1963 for Construction of Women's Dormitory. Fee-Fletcher and Fletcher. (Item C-5)	1,835.24
Payment of invoices of Raymond Concrete Pile Division for Raymond Test Borings at following sites:	
Item 105 - Dormitory. (I-4-B)	464.72
Item 108 - Library. (I-4-B)	267.00
Item 112 - Infirmary. (I-4-B)	106.67

GENERAL EMERGENCY FUND:

1- Upon the recommendation of the Department of Budget and Procurement, the Board approved the following allocations and cancellations from the General Emergency Fund:

Department of Motor Vehicles - \$17,260.00 for two additional Auditor II positions, for periodic examinations of all Committing Magistrates and Trial Magistrates' offices. (07.02.00.02)

Maryland Traffic Safety Commission - \$2,278.00 for holding Maryland Youth Traffic Safety Conferences at the University of Maryland. (07.42.00.01)

Superintendent of Public Buildings and Grounds - cancellation of \$1,926.00 for repairs to heating system at the Governor's Mansion approved July 3, 1963.

2- Upon the recommendation of the Department of Public Improvements, the Board approved the following allocation from the General Emergency Fund:

Superintendent of Public Buildings and Grounds - \$12,950.00 for alterations to Court of Appeals Building and State House by the Henry A. Knott Remodeling Company, Inc. (06.16.00.02-08)

GENERAL PUBLIC JUNIOR OR COMMUNITY COLLEGE CONSTRUCTION LOAN:

The Board took the following action on request submitted under the provisions of the General Public Junior or Community College Construction Loan of 1961, and in accordance with the procedures established for administering this loan:

Catonsville Community College - CC-621: (Agenda Item 3)

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Catonsville Community College, with the State's share of the funds required being made available from the allocation authorized for the project from the Loan of 1961:

Camillo Iacoboni & Sons, Inc., for Construction of the On Site Water System. Fee-David W. Dallas, Jr.	11,846.00
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HALL OF RECORDS COMMISSION:

The Board considered and approved the request of the Hall of Records Commission, dated December 23, 1963, that an emergency be declared to exist in connection with the classification of "Archivist and Records Administrator." In considering this request, the Board had before it the recommendation of the Standard Salary Board.

HOOD COLLEGE LOAN OF 1962:

The Secretary presented to the Board a letter dated December 19, 1963, from the President of Hood College. The Board was advised that the College has raised the equal and matching fund of \$500,000 as required under the provisions of the Hood College Loan of 1962.

The Board accepted this information as compliance with the law. However, as this College is a part of the suit currently brought against the State by the Horace Mann League, the Board may not at this time consider actually making grants until the suit has been settled.

THE JAMES LAWRENCE KERNAN HOSPITAL:

The Secretary brought to the attention of the Board a letter received from the President of the James Lawrence Kernan Hospital, dated December 17, 1963. This letter presented a grave situation currently facing the Hospital as to the payments for State charity patients.

The Board requested Mr. Rennie to investigate this situation and present a report at a later date.

LEASES:

Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases for the agencies indicated:

Comptroller of the Treasury - renewal of lease with Helen S. Brown, Lessor, for space at 9 Market Street, Cumberland, Maryland, effective for a term of one year From February 1, 1964, at an annual rental of \$2,400.00.

Department of Maryland State Police - cancellation as of May 1, 1960 of lease with the Potomac Edison Company, Lessor, covering a lot of unimproved mountain land near the top of Fairview Mountain, Washington County, Maryland, at an annual rental of \$1.00. This agreement was cancelled when a second agreement became effective covering a larger portion of land at the same location for use of the Department of Maryland State Police and the State Roads Commission, at the same annual rental. This cancellation was not called to the attention of the Department of Budget and Procurement at the time the second agreement was presented to the Board of Public Works on June 6, 1960. This land is used for wireless or radio communication purposes.

MARYLAND CHILDREN'S CENTER:

The Board approved Construction Item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland Children's Center:

General Construction Loan of 1961 - Item 66	List 5	117.50
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MARYLAND HOUSE OF CORRECTION:

1- The Board approved Construction Item 6 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland House of Correction:

General Construction Loan of 1961 - Item 76	List 4	12.50
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2- The Board approved Item M-7 of the agenda of the Department of Public Improvements relating to the Maryland House of Correction, as follows:

Item M-7 - "Reference is made to Item M-9-B, this Department's agenda December 9, 1963 whereby approval was granted for cancellation of unused portion of Item 96, General Construction Loan of 1960. Inasmuch as there is in existence a Construction Fund requisition not yet awarded which will be chargeable to this Account. it is requested that the previously requested cancellation of the balance of the appropriation be voided and that the funds be permitted to remain available to cover award on Capital Fund requisition."

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland House of Correction:

Budget Program 11-12.01.03.26 --		
Preston Reproduction & Supply Company, for Blueprints. (Item I-9)		4.20
General Construction Loan of 1962 - Item 80 --		
Reproduction Specialties, for Blueprints. (Item I-9)		3.15

MARYLAND INSTITUTION FOR MEN:

1- The Board considered and approved the request of the Maryland Institution for Men dated December 10, 1963, for an emergency to be declared to exist in connection with the classification of "Music Teacher". In considering this request, the Board had before it the recommendation of the Standard Salary Board.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland Institution for Men:

General Construction Loan of 1961 - Item 69 --	
Pittsburgh-Des Moines Steel Company, for Change Order No. 1 to contract approved November 12, 1963, for Furnishing and Erecting a 500,000 Gallon Elevated Steel Water Tank. Fee-Rummel, Klepper and Kahl. (Item C-14-A)	1,277.00

(cont.)

(Maryland Institution for Men)

General Construction Loan of 1961 --

Item 69 - J. B. Ferguson & Company, Inc., for Change Order No. 4
to contract approved November 13, 1962, for Construction
of Central Warehouse for the New Institution. Fee- J.
Prentiss Browne. (C-14-B) \$ 1,287.00
Gardens Reproduction & Photo-Print Company, for Blueprints.
(I-9-J) 166.50

MARYLAND PENITENTIARY:

1- The Board approved Construction 7 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland Penitentiary:

General Construction Loan of 1961 - Item 82	List 38	2.66
	List 39	122.50
	List 41	144.38

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland Penitentiary:

State Use Fund 763 --

Preston Reproduction & Supply Company, for Blueprints.
(I-9-K) 2.40

MILITARY DEPARTMENT:

The Secretary brought to the attention of the Board the file of correspondence occasioned by the inquiry of the Mayor of Havre de Grace as to the possibility of acquiring five acres of the Havre de Grace Military Reservation for use in connection with the location of a new Sewage Disposal Plant for that City. During the discussion of this inquiry, it was pointed out that the City of Havre de Grace has currently encountered certain legal difficulties as to the proposed Sewage Disposal Plant.

The Board requested the Secretary to obtain an Opinion from the Attorney General as to whether or not the requested transfer would be possible in view of this situation.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Military Department:

Budget Program 07.03.00.00 --

.03-08 - Korb Roofers, Inc., for New Roof, Gutters and Downspouts, Building W-3, Havre de Grace Military Reservation. (Item 2)	5,256.00
Calvert Rug, Inc., for Replacement of Asphalt Tile Floor, in HQ and HQ Company Supply Room, Fifth Regiment Armory. (Item 8-A)	246.00
Calvert Rug, Inc., for Installation of Asphalt Tile in HQ and HQ Company Orderly Room, Fifth Regiment Armory. (Item 8-B)	285.00
Frank H. Clark & Son, for Interior Painting, Highfield Armory. (Item 8-C)	1,349.00
Long's Fence Company, for New Chain Link Fence at Annapolis Armory. (Item 8-D)	2,282.00
Jack M. Malakatis, for Interior and Exterior Painting, Glen Burnie Armory. (Item 8-E)	3,663.00

General Construction Loan of 1961 - Item 8 --

Philip E. Klein, for appointment for the Appraisal of 3801 Putty
Hill Road, owned by William H. Thomas, Jr., (A-1-E) 250.00

MONTROSE SCHOOL FOR GIRLS:

1- The Board approved Construction Item 9 of the agenda of the Department of Budget and Procurement, covering the following expenditure by Montrose School for Girls:

General Construction Loan of 1963 - Item 83	List 4	3,850.38
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2- The Board approved Item 16 of the agenda of the Department of Public Improvements relating to Montrose School for Girls as follows:

(cont.)

(Montrose School for Girls)

Item 16 - "Reference is made to Item 25-B of this Department's agenda for the meeting of November 12, 1963 awarding Contract for PLAQUE to United State Bronze Sign Co., in the amount of \$184.00. It is requested that the Fund Source given as Item 61 of General Construction Loan of 1961 be cancelled and be replaced by MISCELLANEOUS FUND 7, ACCOUNT 712 "Construction of New Barrett School for Girls."

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Montrose School for Girls:

General Construction Loan of 1963 --

Item 92 - To return unused portion of \$500.00 Allocation, authorized November 12, 1963, for "Rehabilitation of Water and Sewage Treatment Plant", to the unallocated balance of the appropriation. (Item M-4)	117.00+
Maryland Surveying and Engineering Co., Inc., for Topographical Survey of the Area to be affected by the Rehabilitation of the Water and Sewage Treatment Plant. (A-1-C)	518.00

MARYLAND TRAINING SCHOOL FOR BOYS:

The Board approved Construction Item 8 of the agenda of the Department of Budget and Procurement, covering the following expenditure by the Maryland Training School for Boys:

General Construction Loan of 1960 - Item 83	List 30	117.16
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MORGAN STATE COLLEGE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Morgan State College:

General Construction Loan of 1963 --

Item 114 - Reproduction Specialites, for Blueprints. (I-9-B)	9.00
Item 115 - Preston Reproduction & Supply Company, for Blueprints. (I-9-B)	3.60

NEW YORK WORLD'S FAIR OF 1964-1965:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the New York World's Fair of 1964-65:

Budget Program 06.03.00.00 --

.00-34 - Carreiro Industrial Designers, for Exhibit Design for the Maryland Pavilion. (I-1-A)	105.61
Riggs-Warfield-Roloson, Inc., for P.L. & P.D. Premium Charges for Construction Trailer. (I-1-B)	18.80
Baltimore Contractors, Inc., for Construction of the Maryland Pavilion. Fee-Tatar & Kelly, Van Fossen Schwab. (Item C-1)	
Change Order No. 1, approved June 17, 1963.	15,793.83

PATUXENT INSTITUTION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Patuxent Institution:

Budget Program 12.02.00.04-08 --

Reproduction Specialties, for Blueprints. (I-9-L)	6.00
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THE CLIFTON T. PERKINS STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Clifton T. Perkins State Hospital:

Budget Program 10.03.08.03-08 --

Parliament Construction, Inc., for Change Order No. 2 to contract approved October 3, 1963, for Security Alterations and Improvements. Fee-Arthur G. Wildberger, Jr. (C-8-B)	4,250.00
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General Construction Loan of 1962 - Item 61 --

Parliament Construction, Inc., for Change Order No. 1 to contract approved October 3, 1963, for Security Alterations and Improvements. Fee-Arthur G. Wildberger, Jr. (C-8-A)	800.00
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REGIONAL PLANNING COUNCIL:

The Secretary presented to the Board a copy of letter written by Mr. Franz J. Vidor, dated December 11, 1963, to Mr. J. Jefferson Miller, Chairman of the Regional Planning Council, submitting his resignation as Acting Director of the Regional Planning Council, to be effective immediately.

The Board accepted this resignation with regret.

ROSEWOOD STATE HOSPITAL:

1- The Board approved Construction Item 12 of the agenda of the Department of Budget and Procurement for award of the following contract for Rosewood State Hospital:

Meinecke and Company, Inc., for Hospital Equipment. (Rennie Item 12)	\$11,170.54
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Item 45 - General Construction Loan of 1962
Item 62 - General Construction Loan of 1963.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Rosewood State Hospital:

General Construction Loan of 1962 --	
Item 43 - Charles J. Cirelli, Inc., for Change Order No. 2 to contract approved May 9, 1963, for Construction of New Spastic Buildings No. 5 and No. 6, including Site Improvements. (Item C-9)	70.54
Item 47 - Cyril H. Hebrank, for Architectural services in connection with Kitchen Equipment Changes. (Item I-7)	224.15

STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurements, the Board approved the disposal or transfer of the following State property no longer required in connection with the conduct of the State's business by the agency indicated:

Boys' Forestry Camps - motor vehicle	400.00
Boys' Village of Maryland - office furniture	10.00
Correctional Camps - motor vehicles	1,900.00
Crownsville State Hospital - hospital equipment	220.00
Department of Forests and Parks - office and farm equipment	1,271.08
Department of Game and Inland Fish - motor vehicles	1,111.80
Department of Maryland State Police - wrecked motor vehicle	20.00
Department of Public Improvements - office equipment	36.20
Department of Tidewater Fisheries - motor vehicles	1,000.00
Henryton State Hospital - motor vehicle	250.00
Maryland House of Correction - motor vehicles	366.68
Maryland Training School for Boys - livestock	531.70
Mt. Wilson State Hospital - livestock	820.62
Municipal Court of Baltimore City - IBM equipment	210.00
Patuxent Institution - motor vehicles	250.00
Rosewood State Hospital - office equipment	30.00
Springfield State Hospital - motor vehicle	78.27
Spring Grove State Hospital - livestock and office equipment	281.75
State Department of Health - motor vehicles and office equipment	191,241.22
State Roads Commission - motor vehicles and office equipment	36,810.05
Victor Cullen State Hospital - livestock	175.69

Department of Forests and Parks - remove from inventory the following equipment: one battery charger, 24" McCulloch chain saw, one aluminum folding table, one hand mower, 19 wooden picnic tables, and 65 Indian fire pumps.

Department of Maryland State Police - remove from inventory a list of equipment located at headquarters and several barracks which represents inventory reconciliation adjustments resulting from physical inventory and covers items which cannot be located.

Department of Maryland State Police - inventory transfers to other State agencies, donation to Howard County Police Department of 23 obsolete radio receivers, and list of equipment which is no longer usable.

Maryland Penitentiary - remove from inventory and junk 17 wooden double-decker bunks.

Military Department - remove from inventories of the Bel Air and Cumberland armories several items of equipment.

(cont.)

(State Property)

Rosewood State Hospital - remove from inventory and junk several items of household-type equipment.

Springfield State Hospital - remove from inventory and junk one each floor rail radiographia tubestand, 5 gallon stainless steel tank, motor driven fluoroscopic table, mobile protective screen which have been turned over to the Westinghouse Corporation, X-Ray Division.

State Department of Education - remove from inventory and junk one each extension speaker, microphone and floorstand, and microphone mixer.

State Department of Health - Mt. Wilson State Hospital - Inventory transfer of one large electric meat slicer to the Maryland House of Correction.

Workmen's Compensation Commission - remove from inventory nine stenographer posture chairs which have been turned over to the Price Company.

ST. MARY'S SEMINARY JUNIOR COLLEGE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for St. Mary's Seminary Junior College:

General Construction Loan of 1962 - Item 97 --	
Reproduction Specialties, for Blueprints. (I-9-C)	4.80

SALISBURY STATE COLLEGE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Salisbury State College:

General Construction Loan of 1962 - Item 117 --	
Charles E. Brohawn & Brothers, Inc., for Change Order No. 1	
to contract approved April 3, 1963, for Construction of	
Women's Dormitory. (Item C-6) Fee-Malone and Williams.	252.00

SEWAGE TREATMENT PLANT LOAN OF 1957:

The Board approved the request of the State Department of Health, for authority to revert the following balance to the unallocated balance in the Sewage Treatment Plant Loan of 1957:

Project WPC-MD-62 - Commissioners of Cambridge -	4,876.00
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SEWAGE TREATMENT WORKS LOAN OF 1962:

The Board approved the recommendation of the State Department of Health, dated December 20, 1963, and authorized the following allotment from the Sewage Treatment Works Loan of 1962 toward the cost of the project indicated:

Project WPC-MD-66 --	
Town of La Plata, La Plata - Sewerage	30,500.00

SOCIAL SECURITY ADMINISTRATION:

The Board considered a letter, dated December 3, 1963, written to Governor Tawes by the Secretary of Health, Education and Welfare of the Federal Government relative to the concurrent jurisdiction of the property in Baltimore County which is the site of the Social Security Building of the Social Security Administration. This communication modifies somewhat the acreage involved in the original contract which was considered by the Board at its meeting of July 5, 1962.

The Board approved acceptance by the Governor of this Notice of concurrent jurisdiction as set forth in the aforementioned letter of December 3, 1963, which follows in part.

"Notice is hereby given in accordance with the requirements of 40 U.S.C. 255 of the acceptance on behalf of the United States of America of concurrent jurisdiction, ceded by the State of Maryland to the United States of America under the authority of Sections 28 and 47, Article 96, Annotated Code of Maryland (1957 edition), over the three tracts of land in Baltimore County, Maryland, acquired as an addition to the site of the Social Security Building of the Social Security Administration, United States Department of Health, Education, and Welfare, which land is more particularly bounded and described as follows:".

(Social Security Administration)

* * * * * Parcel 1 - "Title to said land vested in the United States on June 28, 1962, the date of the filing in the United States District Court for the District of Maryland of a Declaration of Taking with respect to said land being described therein as Parcel 1. A copy of the judgment on said Declaration of Taking was filed in the Office of the Clerk of the Circuit Court for Baltimore County, Maryland, in Liber W.J.R. No. 4018, folio 170."

* * * * * Parcel 2 - "Title to said land vested in the United States on June 28, 1962, the date of the filing in the United States District Court for the District of Maryland of a Declaration of Taking with respect to said land being described therein as Parcel 2. A copy of the judgment on said Declaration of Taking was filed in the Office of the Clerk of the Circuit Court for Baltimore County, Maryland in Liber W.J.R. No. 4018, folio 170."

* * * * * Parcel 3 - "By virtue of the filing in the District Court for the District of Maryland of a Declaration of Taking on June 28, 1962, the United States of America took title to 1.674 acres of this land, described therein as Parcel 3. By virtue of an amendment to the aforementioned Declaration, filed April 30, 1963, the United States of America took title on that date to an additional .015 acres, the entire parcel being described as Parcel 3 in the Amendment to judgment on the Declaration of Taking being recorded among land records of Baltimore County, Maryland, on May 27, 1963, in Liber R.R.G. No. 4146, folio 411.

"Concurrent jurisdiction over the aforesaid land is accepted as of the date of this letter. It is understood that this acceptance of concurrent jurisdiction does not impair the legal authority or responsibility of the State of Maryland, or any political subdivision, agent or instrumentality thereof, with respect to the above-mentioned land."

SPACE UTILIZATION STUDIES:

The Secretary advised the Board of the payment of \$564.08 which had been made to Dr. William S. Fuller for expenses incurred by him in connection with his contract with the State for Space Utilization Studies at State institutions for higher education. Funds are available in Program .30 of the budget of the Board of Public Works.

SPRINGFIELD STATE HOSPITAL:

1- Mr. Backhaus advised the Board that, as requested at the meeting of December 9, 1963, he had contacted the Baltimore & Ohio Railroad Company relative to the proposed repairs to the Railroad Siding at Springfield State Hospital. The company is not interested in doing this work.

The Board, therefore, approved award of contract for this work to Force & Christhilf Construction, Inc., in the amount of \$24,475.00, with payment to be made from Budget Program 10.03.06.03-08. (Agenda Item 19)

2- Upon the recommendation of the Department of Public Improvements, the Board approved the following credit for Springfield State Hospital:

General Construction Loan of 1962 - Item 49 --

The Mapp Contracting Company, for Change Order No. 3 to contract approved June 17, 1963, for Alterations and Improvements to "B" Building, Men's Group: "B" Building, Women's Group and Fire Alarm System. Fee-Glenn A. Watkins, Jr. (Item C-11)	\$ 1,545.74+
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SPRING GROVE STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Spring Grove State Hospital:

Budget Program 10.03.07.00 --

.03-08 - B. W. Hovermill Company, for Replacement of Floor Covering in "G" Cottage. (Item 5)	3,155.00
Harrison & Palmer, Inc., for Servicing the Fire Alarm System. (Item 11)	750.00

General Construction Loan of 1962 - Item 51 --

Louis J. Otremba, Inc., for Change Order No. 1 to contract approved October 3, 1963, for Alterations, Renovation and Improvements to Hillcrest Building. (Item C-10)	13,752.42+
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(Spring Grove State Hospital)

General Construction Loan of 1963 - Item 71 --

Preston Reproduction & Supply Company, for Blueprints.
(I-9-G)

\$ 22.50

STATE DEPARTMENT OF EDUCATION:

1- The Board considered and approved the request of the State Department of Education, dated October 24, 1963, that an emergency be declared to exist in connection with the classification "Data Processing Systems Analyst III" in that department. In considering this request, the Board had before it the recommendation of the Standard Salary Board.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the State Department of Education:

Budget Program 13.04.01.02-08 --

Fabre-Cernak Corporation, for Alterations to the North East
Corner of the Guilford Avenue Building for the Curriculum
Center. (Item 12)

7,954.00

STATE DEPARTMENT OF HEALTH:

1- The Board considered and approved request of the State Department of Health, dated November 21, 1963, that an emergency be declared to exist in connection with the classification of "Chief, Division of Audits and Accounts" in that department. In considering this request, the Board had before it the recommendation of the Standard Salary Board.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the State Department of Health:

Budget Program 10.01.01.04-08 --

Urban Francis, Inc., for Additional Electric Branch Lines
at the Bureau of Laboratories, 23rd and St. Paul Streets.
(Item 4)

1,005.00

STATE DEPARTMENT OF PUBLIC WELFARE:

1- Mr. Raleigh C. Hobson, Director of the State Department of Public Welfare, appeared before the Board in connection with the study to be made of the structure, personnel, administration policies, and practices of that department under the provisions of House Joint Resolution No. 24. The members of the Board had been furnished with copies of the proposals received from the following firms for such a study:

Booz, Allen & Hamilton, Inc.
Community Research Associates
Greenleigh Associates, Inc.
Lauren Hyde Associates.

Mr. Hobson stated that Mr. Thomas P. MacCarthy and he had held preliminary discussions with the representatives of each of these organizations and outlined exactly what was expected from such a study, prior to the receipt of the proposals. Further, each of the proposals had been carefully reviewed by Mr. Rennie, Mr. James P. Slicher and Mr. Ellsworth Reigle of the Department of Budget and Procurement, as well as by Mr. Hobson and Mr. MacCarthy. It was unanimously recommended that a contract be awarded to the firm of Booz, Allen & Hamilton, Inc., at a cost to range from \$70,000.00 to \$77,000.00, with the survey to be completed.

After due consideration, the Board authorized Mr. Hobson and Mr. Rennie to negotiate a contract with Booz, Allen & Hamilton, Inc., for this study, with the contract to be approved by the Board.

2- The Board approved request of the State Department of Public Welfare, dated December 30, 1963, for permission to exceed the monthly allotment of State Funds (Assistance Funds-General) by \$148,000.00 for the month of January 1964.

During the discussion of this request, it was brought out that the program of Aid to Dependent Children is causing most of the over-expenditures which have had to be approved in recent months, causing the use of funds from other divisions of the Department and that this is not a new element entering the welfare picture. Mr. Hobson advised the Board that the Research Division of the Department of Public Welfare of Baltimore City had recently made a study of this situation, and that he would forward each member of the Board a copy of the report of the results of that study.

(cont.)

(cont.)

(State Roads Commission)

Napoleon B. Steward, for 0.11+ acre of excess land in Prince George's County, being portion of former Vinton S. Cockey and Harry S. Allen property, R/W Item 12436, Contract P-461-2-515.

Chillum Nursing Home, Incorporated, for 0.18+ acre (2 Parcels) of excess land in Prince George's County, being portions of former road bed of Old Riggs Road and of former Carl A. Heider property, R/W Item 33885, Contract P-739-2-320.

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the State Roads Commission:

Budget Program 08.01.00.38 --

Joseph F. Hughes & Company, Inc., for Change Order No. 6 to contract approved May 17, 1962, for Construction of Building for Bureau of Materials and Research and District #4 Office. Fee-Fletcher and Fletcher. (Item C-15)

1,559.92

STATE TREASURER:

The Secretary submitted to the Board the following reports received from the State Treasurer covering investment transactions for State Funds, which were completed by the State Treasurer since the last meeting of the Board. These reports were ordered filed:

December 12, 1963	STATE ACCIDENT FUND: Subscribed to \$100,000 United States Treasury Bills, due 3/12/64. Collection and deposit of \$100,000 United States Treasury Bills, matured 12/12/63.
December 13, 1963	STATE OF MARYLAND-GENERAL FUND: Purchase of \$15,000,000 United States Treasury Bills, due 6/11/64.
December 13, 1963	MARYLAND PORT AUTHORITY: Purchase of \$500,000 United States Treasury Bills, due 9/30/64. Purchase of \$1,500,000 United States Treasury Bills, due 9/30/64.
December 13, 1963	STATE OF MARYLAND-GENERAL FUNDS: Purchase of \$5,000,000 United States Treasury Bills, due 5/28/64.
December 19, 1963	STATE HIGHWAY CONSTRUCTION BOND-SECOND ISSUE-SINKING FUND: Collection and deposit of \$2,500,000 United States Treasury Bills, due 12/19/63.
December 19, 1963	STATE ACCIDENT FUND: Subscribed to \$100,000 United States Treasury Bills, due 6/18/64. Collection and deposit of \$100,000 United States Treasury Bills, matured 12/19/63.
December 26, 1963	STATE ROADS COMMISSION-STATE HIGHWAY CONSTRUCTION BONDS-SECOND ISSUE-SINKING FUND: Collection and deposit of \$800,000 United States Treasury Bills, matured 12/26/64.
December 26, 1963	STATE ROADS COMMISSION-COUNTY HIGHWAY CONSTRUCTION BONDS-SINKING FUND: Collection and deposit of \$7,000 United States Treasury Bills, matured 12/26/63.
December 26, 1963	STATE ACCIDENT FUND: Deposit and collection of \$100,000 United States Treasury Bills, matured 12/26/63.
December 26, 1963	STATE ROADS COMMISSION-SPECIAL FUND ACCOUNT 11-08.01.00.40: Collection and deposit of \$4,000,000 United States Treasury Bills, matured 12/26/63.

(cont.)

(State Treasurer)

December 26, 1963 MARYLAND PORT AUTHORITY:
 Subscribed to \$500,000 United States Treasury Bills,
 due 6/25/64.
 Collection and deposit of \$500,000 United States Treasury
 Bills, matured 12/26/63.

December 26, 1963 COUNTY HIGHWAY CONSTRUCTION BOND-SEVENTH SERIES-SINKING FUND:
 Purchased \$31,000 United States Treasury Bills, due
 1/30/64.
 Collection and deposit of \$31,000 United States Treasury
 Bills, matured 12/26/63.

December 26, 1963 STATE OF MARYLAND-GENERAL FUND:
 Purchase of \$5,000,000 United States Treasury Bills, due
 6/18/64.
 Purchase of \$5,000,000 United States Treasury Bills, due
 7/15/64.
 Collection and deposit of \$10,000,000 United States Treasury
 Bills, matured 12/26/63.
 Collection and deposit of \$5,000,000 United States Treasury
 Bills, matured 12/26/63.

SUPERINTENDENT OF PUBLIC BUILDINGS AND GROUNDS:

1- The Board approved the requests of the Board of Natural Resources and the Maryland Water Pollution Control Commission for permission to exchange Rooms B-5 and B-9 presently assigned to those agencies in the Annapolis State Office Building, in accordance with letters of December 19, 1963.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Superintendent of Public Buildings and Grounds:

Budget Program 06.16.00.02-08 --

Henry A. Knott Remodeling Company, Inc., for Alterations to Court of Appeals Building and State House. (Item 13)	12,950.00
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TOWSON STATE COLLEGE:

1- The Board approved Item M-3 of the agenda of the Department of Public Improvements for permission to raze a frame barn, two frame sheds, a cinder block paint shop, and the old frame Infirmary Building, in connection with clearing the site for the proposed new Science Building. The demolition will be handled by contract which will be made a matter of further reporting in an agenda of the Department of Public Improvements. Item M-3 relates to Towson State College.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Towson State College:

General Construction Loan of 1963 - Item 146 --

Bateman Photo Print & Blue Print Company, for Blueprints. (I-9-E)	2.00
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UNIVERSITY OF MARYLAND:

1- The Secretary presented to the Board report of the Department of Public Improvements, dated December 19, 1963, as to the request of the University of Maryland for authority to join in the sale of 1302 Eutaw Place, Baltimore City. This property is jointly owned by the University and Peabody Institute under the Will of the late Miss Zaidee T. Thomas.

After consideration of the additional information submitted, the Board approved the request for the University to join with Peabody Institute in the sale of this property at a price of \$4,000.00. It is understood that the proposed purchaser is the Wippert Funeral Home. The details of this transaction are to be handled through the Property Division of the Department of Public Improvements.

2- The Board approved Construction Item 10 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the University of Maryland:

General Construction Loan of 1963 - Item 156	List 214	51.00
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(cont.)

(University of Maryland)

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the University of Maryland-New Campuses:

General Construction Loan of 1963 --

Item 177 - J. Sheridan McClees, for Appointment to appraise four properties in Baltimore County, in connection with the establishment of a Baltimore County branch of the University of Maryland. Properties owned by: Phillip A. Grill, Walter E. Crismer, Walter A. Schaar, and Edmund W. Stabler. (A-1-A)	900.00
Rummel, Klepper and Kahl, Civil Engineering Phase, for Preliminary Planning for Campus Development, Baltimore County. (Item A-2-A)	- - -
Egli & Gompf, Inc., Mechanical Utilities Phase, for Preliminary Planning for Campus Development, Baltimore County. (Item A-2-B)	- - -

4- Baltimore -

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the University of Maryland - Baltimore:

General Construction Loan of 1961 --

Item 140 - The Poole & Kent Company, for Change Order No. 1 to contract approved September 9, 1963, for Installation of Mechanical Equipment, John Eager Howard Hall. Fee-Wheeler, Bonn, Shockey & Associates. (C-2-A)	480.00
The Aetna Casualty and Surety Company, for Change Order No. 11 to contract approved November 13, 1961, for Renovation of John Eager Howard Hall. Fee-Wheeler, Bonn, Shockey and Associates. (C-2-B)	4,111.33

5- College Park -

a. The Board approved Item M-1 of the agenda of the Department of Public Improvements relating to the University of Maryland, College Park, as follows:

Item M-1 - "Reference is made to Item I-2-C, this Department's agenda May 9, 1963 whereby approval was granted for payment of invoice to re-imburse the Department of the Physical Plant, Fund 36, Budget 3016 for Constructing Sanitary Sewers to serve Denton Hall Dormitory Complex in the amount of \$21,359.87 with funds being available in Item 149 General Construction Loan of 1962, "Funds for Extension of Utility Services". Subsequent to payment of this invoice, the University learned that the original contract (with Carling Construction Company) had been paid by the University from a fund source which could not be re-imbursed. In lieu thereof the University requests that the funds so made available to the Physical Plant Department be used to re-imburse the University for work accomplished under two other contracts which were paid from a fund source which may be re-imbursed and the work under which is in keeping with the purpose of the General Construction Loan appropriations from which re-imbursement is desired. These contracts are as follows:

AMOUNT:	\$3,789.81 - John J. Smarge Company, Inc. -- Storm drainage to serve campus drive.
	18,265.00 - Vinton Construction Co. --- Storm drainage on Mowlatt Lane and for the Addition to the Women's Athletic Field.
	<u>\$22,054.81 - Total</u>

"Permission is requested to apply the \$21,359.87 payment previously made to the re-imbursement of the Physical Plant Department for these two contracts, with the balance of the re-imbursement to be made available by payment of invoice from the Physical Plant Department from the additional funds listed below:

AMOUNT:	\$694.94
FUND SOURCE:	Item 165, General Construction Loan of 1963, "Funds for the Extension of Utility Services."

(cont.)

(University of Maryland-College Park)

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the University of Maryland-College Park:

General Construction Loan of 1961 - Item 134 --

Baltimore Contractors, Inc., for Refund of deposit for Plans and Specifications. (Item I-2)	\$ 100.00+
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General Construction Loan of 1962 --

Item 141 - F. H. Sparks Company of Maryland, Inc., for Window Screens more securely fastened. Fee-Ted Englehardt. (Item 10-A)	477.50
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Item 147 - Baltimore Soda Fountain Manufacturing Company, Inc., for 24 Silverware Dispensers. (Rennie Item 11)	8,532.00
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General Construction Loan of 1963 --

Item 161 - Hicks-Tate, Inc., for Construction of College of Education and General Classroom Building. Fee-Booth and Somers. (Item 1)	1,479,500.00
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Item 166 - The George Hyman Construction Company, for Site Improvement work of Fine Arts Building. (Item 10-B)	24,000.00
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BOARD OF PUBLIC WORKS:

The Secretary presented to the Board a letter dated December 10, 1963, from the State Comptroller. This letter calls attention to the fact that the formal Minutes of the Board are "six months in arrears, July through December 9, 1963.

The Administrative Assistant for the Board had, on December 23, 1963, written to the Secretary with a copy to each member of the Board setting forth the procedures being followed by the office staff. The Secretary explained that with additional personnel recently authorized by the Board, he expected the Minutes to be on a current basis in the near future.

The Board accepted these explanations.

ADJOURNMENT:

There being no further business, the meeting was adjourned.


Secretary

